



# PURCHASE ORDER

Signature Springs, LLC  
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PO #: \_\_\_\_\_

DATE: \_\_\_\_\_

**BILL TO:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**SHIP TO:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

SHIPPING METHOD	SHIPPING TERMS	DELIVERY DATE

QTY	ART FEE	LABEL NAME	SHIPPING	UNIT PRICE	LINE TOTAL

<b>SUBTOTAL:</b>	_____
<b>SALES TAX:</b>	_____
<b>TOTAL:</b>	_____

**Comments:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Authorized by:** \_\_\_\_\_ **Date:** \_\_\_\_\_